

## Sample Instructional Design Policy: Course Management System

### Instructional Design Template

The following Template guides your development of your course shell. This Template applies to all course types (Online, Grounded, Hybrid). Do not hesitate to contact your departments designated curriculum team for any clarification that is needed.

### Announcements

### Course Documents

>>Folders will include the following outline:

#### Office

- \*Discussion – Office Hours
- \*Discussion – Introductions
- \*Discussion – Coffee Shop
- \*Page – Faculty Information
- \*Page-Syllabus
- \*Page-Nursing Department Student Handbook
- \*DropBox - Assignments

#### Week 1

- \*Page-Weekly Guide/Plan
- \*Discussion – (courses will have at least one discussion forum per week, minimum 10% of the grade for all discussions combined – communication across the curriculum initiative)
- \*Assignment

#### Week 2

- \*Page-Weekly Guide/Plan
- \*Discussion – (courses will have at least one discussion forum per week, minimum 10% of the grade for all discussions combined – communication across the curriculum initiative)
- \*Assignment

#### Week 3

- \*Page-Weekly Guide/Plan
- \*Discussion – (courses will have at least one discussion forum per week, minimum 10% of the grade for all discussions combined – communication across the curriculum initiative)
- \*Assignment

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## Exam

Exam 1 (Week 3)

Exam 2 (Week 7)

Exam 3 (Week 12)

Quiz 1 (Week 2)

Quiz 2 (Week 5)

Quiz 3 (Week 9)

Quiz 4 (Week 11)

Portfolio (Linked to Portfolio Course Shell for your program)

Program Goal 1 - (Artifact and Reflection)

Program Goal 2 - (Artifact and Reflection)

Program Goal 3 - (Artifact and Reflection)